

HARRIS SCHOOL

A Church of England Sports College



Harris Drive, Overslade Lane, Rugby, CV22 6EA

Tel: 01788 812549 Fax: 01788 816123

email: office@harris-school.co.uk www.harris-school.co.uk

Headteacher: Mr S Dobson; Chair of Governors: Mr P Ash

Worship and Religious Education

As a Voluntary Aided school, Harris has four foundation parishes:

St Andrew's - The Rugby Team Ministry
St Mark's, Bilton
St Matthew's, Rugby
St Peter's, Dunchurch

The religious education taught at Harris is based on the agreed SACRE syllabus common to most Warwickshire schools but with a greater emphasis on Christianity in the GCSE syllabus.

Worship takes place daily. In a typical week, students will experience a whole school assembly and a separate Year group assembly. Tutor groups pray together in morning registration. In addition to our weekly worship in school, we hold six services a year, three in school and three in local churches. These services are linked to the Christian calendar. During their time at Harris we hope to provide students with a wide variety of Christian worship experiences and give them a deep spiritual awareness.

As in all schools in England and Wales parents have a legal right to withdraw their child from both worship and religious education. However, participation in assembly is an integral part of Harris school life. Because of Harris' status as a church school and because it has no catchment area, governors advise parents considering the right of withdrawal to select a more appropriate school.

Policies

All school policies are available from reception on request. They can also be downloaded from the Harris School website: www.harris-school.co.uk.

If you require this policy in another language, in audio format, or in Braille, please contact the school.

AUTUMN TERM 2010

Term starts Tuesday 7th September, 2010
Half – term Monday 25th October – Friday 29th October, 2010
Term ends Friday 17th December, 2010

SPRING TERM 2011

Term starts Wednesday, 5th January, 2011
Half term Monday 21st February – Friday 25th February, 2011
Term ends Wednesday, 13th April, 2011

SUMMER TERM 2011

Term starts Wednesday, 27th April, 2011
May Bank holiday Monday 2nd May, 2011
Half term Monday 30th May – Friday 3rd June, 2011
Term ends Friday 22nd July, 2011

**STAFF PROFESSIONAL
DEVELOPMENT DAYS**

Friday 3rd September, 2010
Monday 6th September, 2010
Tuesday, 4th January, 2011
2 further days to be confirmed

We value regular attendance at school and monitor students' attendance carefully. We ask parents not to arrange visits or holidays during term time, as this can undermine student progress.

Changes to GCSEs from September, 2010 will mean that students are formally assessed at points throughout the course. It is critical that students do not miss the preparation for, and sitting of, these formal controlled assessments.

Special Educational Needs

Special Educational Provision at Harris supports Inclusion. We provide extensive support in classrooms for students on the school's Special Educational Needs register. In addition we offer a very limited amount of more specialised small group work in our Learning Support Centre to target specific difficulties in a withdrawal situation where appropriate. Students may also receive input from various outside agencies when required. Staff are on hand to liaise with parents who are encouraged to work in partnership with the department. The Special Educational Needs Co-ordinator (SENCo) and Teaching Assistants form a strong team and students are well supported.

Admission decisions for children with disabilities, who have statements, will be made in consultation with the Local Authority's Assessment, Statementing and Review Service.

Further information regarding special needs and other intervention provision will be made available to all parents during the Autumn Term.

Access for All

Harris' policy is to treat all students as individuals and to work with families and other professionals, as appropriate, to help meet their needs. Students with additional needs are catered for in various ways, and Harris offers a good level of individual support in lessons by ensuring reasonable adjustments are made to enhance learning.

Harris encourages students to be as independent as possible, but internal and external support is available when needed.

Accessibility Plan

We aim to improve accessibility for all by:

- Ensuring our ICT provision (both hardware and software) is suitable for all students;
- Constantly reviewing school literature to meet the needs of both parents and students;
- Creating a learning environment where reasonable adjustments have been made to allow inclusion by all students;
- Actively encouraging participation in our extra-curricular activities, identifying any potential barriers.

A copy of our Disability Equality Scheme Action Plan and Accessibility Plan is available from either the School Office or School website.

Uniform List

We believe in maintaining a high standard of dress and appearance. You can help us by making sure your child leaves for school dressed smartly in full school uniform. Our school colours are red, gold & black.

The official suppliers of our school uniform are:

The Schoolwear Centre, 5 High Street, Rugby, CV21 3BG. 01788 542202

BOYS

- Black blazer with blazer badge
- Black/dark grey trousers (not jeans)
- White shirt long enough to tuck into trousers
- School tie
- Black shoes – trainers/boots are not acceptable
- Black or grey socks

GIRLS

- Black blazer with blazer badge
- Black knee length skirt or plain black school trousers
- White school shirt long enough to tuck into trousers or skirt
- School tie
- Black (low-heeled) shoes – trainers/boots are not acceptable
- Black or white socks or neutral or black tights

Skirts and trousers should be of smart, appropriate material. Hipster skirts, trousers, jeans and other fashion items are not allowed. Plain black belts are only permitted if they fit a standard trouser/skirt loop.

BOYS' PE

- Red Harris PE polo shirt with school badge (available from the PE department at school)
- Football or rugby boots
- Black rugby jersey with red band and shoulder caps on reverse
- Black shorts and rugby socks in school colours
- Shin pads
- Skate shoes are NOT suitable for most PE activities as students can sustain injuries by wearing them.
- Clean non-marking trainers are needed for use in the Sports Hall.
- Students are expected to bring PE kit, even if they are ill or injured.

GIRLS' PE

- Red Harris PE polo shirt with school badge (available from the PE department at school)
- Black PE shorts
- Red knee socks for hockey and netball
- Shin pads

OPTIONAL UNIFORM

- A black plain v-necked jumper only
- In the summer term students may wear a plain white collared open neck polo shirt without a brand logo. White Harris polo shirts are available from The Schoolwear Centre.
- The school also stocks Harris netball, rugby and football sweatshirts. These are particularly useful for those who regularly practice winter sports after school.

GENERAL APPEARANCE

- Students are allowed only one small stud earring per ear.
- The only other jewellery allowed is a small cross on a fine chain. Staff may ask students to take jewellery off as a health & safety precaution
- Nose studs, or similar, in any additional piercing are not allowed and staff will ask students to remove them.
- Studs, as well as jewellery that do not conform to the rules, will be confiscated.
- No make up or nail varnish is allowed
- Long hair should be tied back – only plain hair accessories in black, red, or gold are acceptable.
- Students who come to school in trainers will be required to change into regulation school plimsolls.
- Under garments should not be visible
- Trousers / skirts should be fastened around the waist
- No patterns, tramlines or extreme hairstyles are permitted

Normal Uniform

- Top buttons on shirts should be fastened with ties done up properly with at least 11 black stripes below the knot.

Summer Optional Uniform

- Only the top button of a polo shirt should be undone. Polo shirts may be worn untucked
- Blazers should be carried at all times but students may be advised that they can be removed on a daily basis



**GCSE RESULTS 2009 BY DEPARTMENT (STUDENTS AT THE END OF
KS4)**

(Does not include results gained at other centres)

SUBJECT	A*	A	B	C	D	E	F	G	U	X	Entries made by School Dept	A*-C
English Language	1	4	18	55	36	22	2	1	3	0	142	55%
Mathematics	1	14	27	44	28	12	8	3	3	2	142	61%
Science	0	2	15	48	28	20	8	6	0	2	129	50%
Additional Science	0	1	9	54	23	20	12	7	0	1	127	50%
Art	0	7	6	14	6	7	2	0	0	0	42	64%
Biology	1	4	7	3	0	0	0	0	0	0	15	100%
BTEC PE (2 GCSE Equiv)	3	0	8	17	0	0	0	0	0	0	28	100%
Chemistry	0	4	4	7	0	0	0	0	0	0	15	100%
Drama	0	1	4	8	4	3	0	1	0	0	21	62%
D&T Food	0	2	1	8	5	1	1	0	0	0	18	61%
D&T Graphic Products	0	1	4	8	3	1	0	0	0	0	17	76%
English Literature	1	12	33	38	23	16	12	0	3	0	138	61%
French	1	6	6	16	7	4	1	0	0	0	41	71%
Geography	0	0	2	8	9	3	1	1	0	0	24	42%
History	0	12	13	7	11	4	0	2	1	0	50	64%
ICT (AiDa) (1 GCSE Equiv)	0	2	5	9	0	0	0	0	0	0	16	100%
ICT (CiDA) (2 GCSE Equiv)	1	8	3	11	0	0	0	0	0	0	23	100%
Music	1	4	3	0	2	1	1	0	0	0	12	67%
PE	4	7	6	11	7	2	0	0	0	0	37	76%
PE (Short Course)	1	1	7	2	4	1	1	0	0	0	17	65%
Physics	1	4	6	4	0	0	0	0	0	0	15	100%
RS (Short Course)	0	0	2	6	5	11	18	9	1	3	55	15%
RS	2	5	16	21	18	10	7	4	1	0	84	52%
Sociology	2	6	6	4	1	0	0	0	0	0	19	95%
Spanish	0	0	2	5	2	0	0	0	0	0	9	78%

GCSE RESULTS ACHIEVED BY STUDENTS IN OTHER YEARS

SUBJECT	A*	A	B	C	D	E	F	G	U	X	Number of Entries	A*-C
French	0	1	0	0	0	0	0	0	0	0	1	100%
Graphics	0	1	2	8	3	0	1	0	0	0	15	73%
Law*	0	0	1	1	2	2	0	0	2	0	8	25%
PE (Short Course)	0	1	16	38	41	38	20	1	1	0	156	35%

* Result gained at a different centre in Year 10

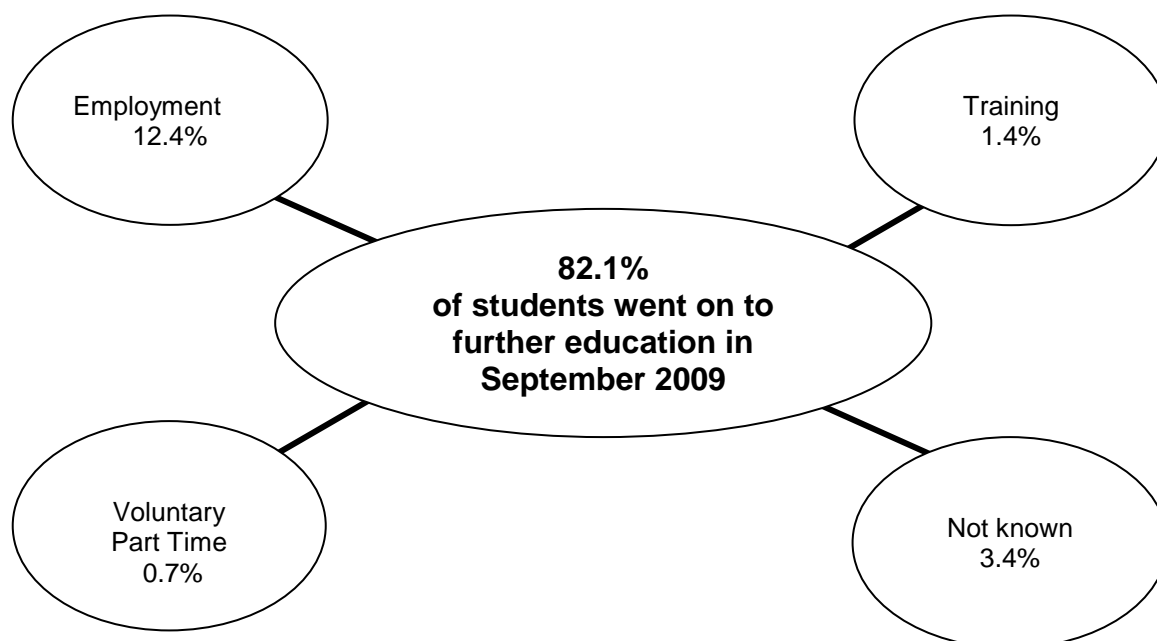
**ADULT LITERACY AND NUMERACY PASSES ACHIEVED IN 2009/10
equivalent to 0.5 GCSE at grade B (Level 2) or E/F (Level 1)**

SUBJECT	Level 1	Level 2
Adult Literacy	77	130
Adult Numeracy	86	118

VOCATIONAL QUALIFICATIONS BY SUBJECT 2009

QUALIFICATION OR UNIT BY SUBJECT	NUMBER IN THE FINAL YEAR OF STUDY FOR QUALIFICATION	NUMBER OBTAINING QUALIFICATION WHOLLY OR PARTLY ON THE BASIS OF WORK DONE IN THE YEAR
Animal Care BTEC 1 st Certificate Level 2	1	1
Art and Design (Photography) Level 2	7	7
Basic Construction Skills Level 1	5	5
Beauty Therapy NVQ Level 1	8	8
Hairdressing NVQ Level 2	3	3
Hairdressing NVQ Level 1	2	2
Health and Social Care BTEC Introductory Diploma Level 1	3	3
Horse Care Level 2 1 st Certificate	1	1
Horse Care NVQ Level 1	1	1
Hospitality NVQ Level 1	1	1
Land Based Studies Level 1 Certificate	1	1
Vehicle Fitting Level 1	3	3
Vehicle Maintenance and Repair Level 2 Certificate	2	2

DESTINATION OF LAST YEAR'S LEAVERS



ATTENDANCE 2008/09

	%
Attendances	93
Authorised Absences	5.6
Unauthorised Absences	1.4

HARRIS SCHOOL

ADMISSIONS POLICY FOR ENTRY FROM SEPTEMBER 2011

1. Applications for admission to the school are welcomed from children who wish to be educated in a Christian context. Applications from children of non-Christian background are welcomed with the expectation that they and their parents can respect the school's Christian ethos. The school caters for the whole mainstream ability range. Academic ability is not a pre-requisite for admission.

Children with a statement of Special Educational Needs naming the school will be admitted either at the normal point of entry in September or at other times during the year, even if the appropriate year group is full.

2. As a voluntary-aided Church of England School we do not operate a geographical priority area and the Governors are not obliged to accept pupils by virtue of their home address or proximity to the school.

As required by the School Admissions Code, the Governors consult on their admission arrangements every 3 years with Coventry Diocesan Board of Education, Warwickshire Local Authority, other local schools and relevant parents to draw up arrangements which are clear, objective and fair. Significant changes to the school's admission arrangements during that 3 year period may be made after the appropriate consultation process has been concluded.

3. Responsibility for determining admissions rests with the governors as the admission authority for the school. Parents wishing to express a preference for Harris when their children are due to transfer to secondary school will be able to do so using the common application form issued by the Local Authority.
4. The school uses the transfer system and dates recommended by Warwickshire Local Authority.
5. Late applications will be considered only after the applications received by the closing date.
6. The timetable for admissions in 2011 can be found in the Warwickshire booklet "Secondary Schools – Eastern Area". Copies are available from Warwickshire Admissions Service (01926 742037). This booklet contains the both the common application form and the Christian Minister's Reference form which is required for faith place applicants **only**. Both the booklet and the forms can also be downloaded at www.warwickshire.gov.uk/admissions
7. Parents who do not accept in writing a place offered by the deadline given in the offer letter will have their place withdrawn. That place will then be allocated to a child on the waiting list.
8. Application for entry to Harris other than at the time of transfer to secondary school should be made via the Local Authority, which coordinates admissions throughout the year on behalf of the Governors. Parents refused a place for their child(ren) have a right of appeal against the governors' decision.

9. Children are normally admitted at the start of the school year in which they become 12, and remain until they are of the statutory school leaving age. Children will only be accepted into their age appropriate year group.
10. All applicants (except late applications) in the secondary transfer group will be considered at the same time, and if the number of applications is below the schools admission number of 182, all applicants will be accepted. In the event of over subscription, the Governors will award places using the criteria below in order of priority.
11. Out of the 182 places available, the Governing Body has designated 130 “Faith Places” (for practising Christians) and 52 “Local Places” for the local community (i.e. for those living closest to the school).

Faith Places

The Governing Body has designated 130 places to be allocated to children of practising Christian families. If there are more than 130 applicants, places will be allocated according to the following criteria in order of priority:

1. “Looked After Children” in the care of a Local Authority (under section 22 of The Children Act 1989).
2. Children who are at the heart of a Christian Church who, at the time of admission, have a sibling in the school. (See note 1)
3. Children who are at the heart of a Christian Church. (See note 1)
4. Children who are attached to a Christian Church who, at the time of admission, have a sibling in the school. (See note 2)
5. Children who are attached to a Christian Church. (See note 2)
6. Children who are known to a Christian Church, who, at the time of admission, have a sibling in the school. (See note 3)
7. Children who are known to a Christian Church. (See note 3)

All admissions for Faith Places must be supported by a completed and signed Christian Minister’s Reference Form, in order for the correct priority to be attributed to the application (the form attached to this policy).

If there are fewer than 130 qualified applicants for Faith Places, any unfilled places will become additional Local Places. All applicants for Faith Places will also be considered for Local Places, and if they are successful in gaining a Faith Place, their name will be removed from the list of Local candidates.

Local Places

The Governing Body has designated 52 places to be offered to local children whose families do not qualify for a Faith Place but who desire a Church School education and are willing to play a full part in the life of the school.

If there are more than 52 applicants, places will be allocated according to the following criteria in priority order:

1. “Looked After Children” in the care of the Local Authority (under section 22 of The Children Act 1989).
2. Children who, at the time of admission, have a sibling in school.
3. Other children.

Admission Notes

1. In line with the advice from the National Society, a child is “at the heart of the Church” if they are, or one of their parents is, a regular worshipper, who worships twice a month. To accommodate difficult patterns of work and family relationships, account will be taken equally of attendance at weekday and Sunday acts of worship. (For clarification of ‘parent’ see note 8 below). The qualifying period for being “at the heart of the Church” is a minimum of two years. Only a signed Christian Minister’s Reference form (preferred) or letter will be accepted as evidence in order for the applicant to be offered a place under priority criteria 2 and 3.
2. In line with the advice from The National Society, a child is “attached to the Church” if they are, or one of their parents is, a regular but not frequent worshipper, who worships once a month at either a weekday or Sunday act of worship or attends a church activity (such as a Church Parade Service) which includes an element of worship. (For clarification of ‘parent’ see note 8 below). The qualifying period for being “attached to the Church” is two years. Only a signed Christian Minister’s Reference form or letter will be accepted as evidence in order for the applicant to be offered a place under priority criteria 4 and 5.
3. In line with the advice from The National Society, a child is “known to the Church” if they are, or one of their parents is, an occasional worshipper, who worships more than twice a year at either a weekday or Sunday act of worship or attends a church activity (such as a Church Parade Service) which includes an element of worship. (For clarification of ‘parent’ see note 8 below). The qualifying period for being “known to the Church” is two years. Only a signed Christian Minister’s Reference form or letter will be accepted as evidence in order for the applicant to be offered a place under priority criteria 6 and 7.
4. Priority within each criterion is given in order of straight line distance between the centre of the child’s home and the centre point (centroid) of the school. (All measurements are subject to pre-positional accuracy changes). Priority will go to those living nearest to the school. This applies equally to those living inside and outside the County boundary.
5. Sibling is defined as brother or sister (including half brother or half sister, adopted, step brother or step sister) living at the same home address as the child applying for the place. A sibling connection will not be accepted if the original place was obtained by using fraudulent or false information. Where the final Faith or Local place is offered to one of twins or triplets etc., the parent(s) will have to decide which child, if any, takes up that final place.
6. Home address is defined as where a child normally resides/sleeps when attending school. Addresses involved in child minding arrangements (professional or with relatives) are excluded.

Rented accommodation will not be considered as a home address unless there is clear evidence that the family have moved into the property. If a place is offered on the basis of an address, which is subsequently found to be different from the child's normal home address, that offer is likely to be withdrawn.

7. Where a child lives with two parents in separate addresses, the qualifying address will be that where the child spends (i.e. sleeps) the majority of the school week. If the child spends exactly equal amounts of time in the two addresses the parents themselves will need to nominate which address they wish to be the child's main address for school admission purposes.

8. The definition of 'Parent' denotes any person with parental responsibility for the child concerned.

9. The definition of a Christian Church is any that is part of, or affiliated to, the Church of England, Roman Catholic Church, Evangelical Alliance, Fellowship of Independent Evangelical Churches, or other nationally recognised Christian bodies.

The Waiting List (Year 7 entry)

Parents refused a place at Harris because of over-subscription can request a place on the waiting list (via Warwickshire Local Authority). This waiting list will exist only until the end of the Autumn Term 2011.

Vacancies occurring will be offered in the order of the published criteria for admission to Harris school.

The waiting list will be held in strict accordance with the admissions criteria priority order. If parents who have been offered a waiting list place do not accept it within 10 working days, that place will be offered to the next child on the waiting list.

The amount of time a child's name has been on the list is not relevant and parents should be aware that a child's position in the list can alter.

Applications other than at normal secondary transfer

Other than for entry to Year 7 (transfer group) parents wishing admission to Harris School for their children should contact Warwickshire Local Authority, which coordinates admissions throughout the school year. Children will be admitted only to their chronological year group and only where the year group has fewer students than the planned admission number for that cohort, with the exception of statemented children and those permanently excluded from other schools (see below).

A waiting list for places in year groups other than the one for the Year 7 transfer group is held in strict oversubscription priority order until the end of the school year. The amount of time a child's name has been on the list is not relevant and parents should be aware that a child's position in the list can alter.

Governors are aware of their duty to work within Warwickshire Local Authority's Fair Access Protocol to ensure fair access to education for pupils in particular circumstances.

Permanently Excluded Students

Pupils who are permanently excluded from school are referred to Area Behaviour Management Panels in order that consideration can be given as to the appropriateness of a return to mainstream school. On the recommendation of the Behaviour Management Panel, the school may offer places to previously excluded pupils even though the school is full in the year group.

Appeals Process

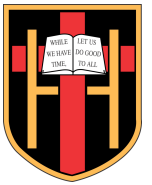
Parents applying for places at Harris School have the right of appeal against any decision not to offer a place. Appeals forms are available from the school.

You should address your appeal, using the form provided, to the Clerk to the Independent Admission Appeal Panel, 1 Hill Top, Coventry CV1 5AB. The Independent Admission Appeal Panel is arranged by Coventry Diocesan Board of Education to hear appeals according to the Schools Admission Appeals Code of Practice.

If you require this policy in another language, on tape or in Braille please contact the school.



HARRIS SCHOOL



Christian Minister's Reference in support of an application for a Faith Place at Harris School

Name of Child: **Date of birth of child**/...../.....

How long has the child/family been known to your Church/place of worship:

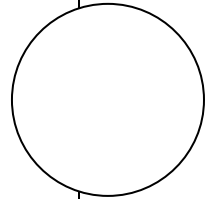
Over 2 years (please tick only one) Less than 2 years

EITHER

I can confirm that the child named above is at the heart of this Christian Church (definition overleaf).

Name of Minister:
(please print)

Church Stamp:
(please stamp here)



Signature

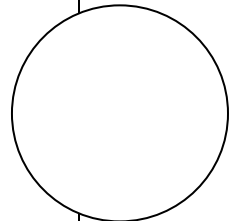
Name of Christian Church Date

OR

I can confirm that the child named above is attached to this Christian Church (definition overleaf).

Name of Minister/Church Leader
(please print)

Church Stamp:
(please stamp here)



Signature

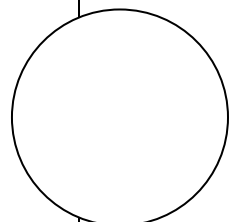
Name of place of worship Date

OR

I can confirm that the child named above is known to this Christian Church (definition overleaf).

Name of Minister/Church Leader
(please print)

Church Stamp:
(please stamp here)



Signature

Name of place of worship Date

This form does not constitute an application for Harris, but is required if your application is for a Faith place under the school's admission policy. It should be returned at the same time as the Local Authority's Common Application Form but should be returned directly to Harris School by the date published in the Local Authority Booklet, to be considered as an "on time" application.

Parent's Signature **Date**

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